

English Coaching Management Committee (ECMC)

Terms of Reference

The remit of the Committee is to provide an effective and unified Coaching Service in England. It reports to the English Council and UK Coaching Management Committee. It has the dual function of delivering coaching in England and helping to develop UK coaching policy.

Aim of ECMC:

- To support Canoe England in the achievement of the Coaching Key Performance Indicators, through development, planning, and delivery
- To form part of the English Coaching Network with a two-way communication mechanism between the English Coaching Department and the wider membership, including an Annual Consultative Meeting, (see appendix 1)
- To put in place strategies and action plans to deliver UK Coaching Policy across England
- To represent England at UK Coaching Management Committee, contributing to the development of UK Coaching Policy
- To monitor the English regional coaching workforce; identifying where gaps exist that effect paddler pathways and targeting coach education opportunities appropriately

ECMC Composition:

The English Coaching Management Committee shall comprise 13 voting representatives as follows to ensure integrated representation across disciplines and competition:

- Chair
- Vice-Chair
- Six Regional Coaching Organisers
- A representative from Outdoor Centres
- Four competition representatives

The Chair of English Council is eligible to attend at their discretion.

The Canoe England nominated Administrator and Lead Officer will attend.

Others may be invited to support ECMC as required.

ECMC Conduct:

1. ECMC is managed in accordance with BCU Committee regulations (see Appendix 2)
2. Each voting representative must be a full individual member of Canoe England (and must not be excluded under BCU rule 31), and has one vote
3. The Chair and Vice Chair are elected for a term of 2 years, and shall be eligible for re-election. Election dates for the chair and vice-chair will fall in alternate years where possible
4. Individuals can only have one vote
5. Voting representatives may be suspended or withdrawn from ECMC under the Disciplinary Rules of the BCU Coaching Service
6. Where someone cannot attend an ECMC meeting they are required to nominate a replacement to fulfil their duties
7. In the event of a vacancy arising within ECMC, the ECMC shall appoint another eligible person to act for an appropriate period
8. The four competition representatives are nominated by the Competition Source Group; this is made up of the elected coaching representatives from each competition committee
9. Each RCO Coaching Team to nominate two RCOs to attend ECMC meetings. The nominated RCOs are responsible for reporting back to the other RCOs within their Team. All other RCOs are encouraged to attend in a non-voting capacity.
 - Northern Coaching Team = North West, Cumbria, Yorkshire, North East
 - Central Coaching Team = East, East Midlands, West Midlands
 - Southern Team South = London, South East, South, Devon & Cornwall, Wessex
10. The following are standing agenda items for ECMC
 - Report from each RCO
 - Report from each Competition Representative
 - Report from the Outdoor Centre Representative
 - Report from the Chairman
 - Report from the Child Protection Steering Group
 - Report from English Coaching Manager
 - Report from UKCMC, English Council, and BCU Awarding Body
11. ECMC will meet at least twice a year
12. ECMC is to nominate five representatives for UKCMC, including where possible one representative from each Coaching Team, Competition and the Chair.
13. ECMC is to nominate a representative for English Council.
14. These Terms of Reference to be reviewed on an annual basis, at the first ECMC meeting of the year.

Appendix 1: Annual Consultative Meeting:

The Annual Consultative Meeting is run in accordance with BCU Committee regulations.

The following shall be entitled to attend, speak, and vote at the ACM:

1. Regional Coaching Organisers
2. Local Coaching Organisers
3. ECMC Chair and Vice Chair
4. Representatives of:
 - Competition Source Group
 - BCU Specialist and Advisory Committees
 - Uniform Organisations
 - Outdoor Centres
5. Canoe England Senior Development Officers and Paddlesport Development Officers
6. English Council Chair

Where a conflict of interest exists, members must abstain from voting.

(The English Coaching Manager has no vote)

Others may be invited to attend where deemed appropriate.

An individual can only have one vote

The Annual Consultative Meeting conducts the following business:

- Election of ECMC Chairman and Vice-Chairman
- Annual Report from the English Coaching Manager and ECMC Chair
- To consider any motions amending the rules
- To make any recommendations to the ECMC

Appendix 2: BCU Committee Regulations